



# WE ARE HIRING!

**ARCHAEOLOGY  
ASSISTANT/CONSULTANT**



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# ARCHAEOLOGY ASSISTANT/CONSULTANT



Avalon Planning & Heritage are an energetic and growing consultancy based in the SW with offices in Exeter, Plymouth and Bristol. We are one of the largest independent planning and heritage consultancies in the region.

We are excited to be recruiting for a new Archaeology Consultant to join our team due to a busy and growing workload. Based in our Exeter Office you will take on a supporting role at either Assistant or Consultant level depending on your experience.

You will provide technical project support to the wider Archaeology and Heritage team. You will be expected to carry out research, and will be provided with support and both formal and informal CPD / training to prepare statements and provide advice across a range of project types and scales, and in relation to a range of conservation issues.

You will be involved in multi-disciplinary projects, principally across the SW and South of England. You will work closely with our wider team of heritage and planning consultants to deliver focused, informed and pragmatic advice to our clients. Some travel to site visits will be necessary.

This is an excellent opportunity for the right candidate to develop their professional skills and technical ability, working within the wider Avalon Planning team.





## Your Experience:

- You will have 1-3 years' experience of archaeological fieldwork, and ideally post excavation work and preparation of archaeological reports. Experience in researching and preparing reports relating to the planning process, including archaeological desk-based assessments, heritage statements and written schemes of investigation would also be desirable.
- You will ideally be familiar with buildings archaeology and with articulating significance and assessing the settings of heritage assets.
- Prior experience in a consultancy role and an understanding of planning policy will be viewed positively but is not essential.

## Your Skills:

- You will be positive, proactive and client focused. Good personal organisation and time management are essential, as is a willingness and commitment to continue to learn and develop your technical and project management skills.
- You will have a proven ability to undertake thorough research and prepare clear and concise written inputs.
- You will have a sound professional reputation and be conscious of professional ethics. You will have an awareness of the need to develop a network of contacts and your own portfolio of projects.
- You will be enthusiastic and willing to work as part of a multi-disciplinary team, and will ideally be a Practitioner or Associate member of CIfA.

## The Benefits:

- Avalon offer a competitive salary and holiday allowance, excellent opportunities for career progression and a bespoke benefits package. Flexible and hybrid working options are available.

If you think you could be our perfect new team member, working from our Exeter location, please send a CV and covering letter to [alex@avalonplanning.co.uk](mailto:alex@avalonplanning.co.uk) by **Friday 30th June 2025**, or get in touch for an informal discussion.

**To hear more about what it's like to work at Avalon, check out our new Working At Avalon team video: <https://www.avalonplanning.co.uk/about/>**

